

Appendix T2

Sample IRB and Permission Form

Requirements vary at different institutions regarding use of IRB/permission for informal student research involving human subjects. (Informal implies that the research is only for the purpose of satisfying course requirements and will not be published.) Some institutions may require students to obtain approval directly from the IRB. Others may have policies in place by which students can submit forms only to their instructor. In these cases, the instructor may or may not be required to submit the full set of IRB forms obtained from the class to the IRB. Check with your institution for guidelines on this matter.

If it is problematic for you and your students to obtain appropriate approvals for research with human subjects, assign a project using other data collection methods (e.g., finding data online, measuring and recording physical data that do not require the participation of human subjects).

On the following page is a sample form used by a university Institutional Review Board (IRB) for students to obtain permission to conduct research involving human subjects.

5. **Confidentiality/anonymity.** Explain how you will make certain that all information about participants will remain confidential or anonymous (e.g., group data only, using pseudonyms for names of participants and locations, plans for data storage, procedures for removing all traceable identifiers from data, etc.):

6. **Certifications.** Please initial each to indicate that you understand that you will comply:

My study will involve only the voluntary participation of the subjects involved. _____

My study will involve only "minimal risk" or less than minimal risk to participants, which is the "probability and magnitude of harm that is normally encountered in the daily lives of healthy individuals." _____

This study is NOT part of a Master's or Honor's thesis. _____
(Thesis projects require regular IRB review.)

It is not my intent to publish the results of this project. _____

I will follow all school and school district policies regarding the conduct of research, completing a research proposal if required. _____

When necessary, I will obtain informed consent from the parents of minor participants in my research and written assent of the minors themselves. _____

I will obtain authorization from every institution that is involved in this project (e.g., schools, hospitals, social service agencies, businesses, etc.). _____

Student's Signature _____

Date _____

Instructor's Signature _____

Date _____